

Homeless Shelter Case Managers

Written by St. John the Evangelist Homeless Shelter
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GREEN BAY - Hiring St John's Homeless Shelter Case Managers- Full Time and Part Time

St. John's Homeless Shelter, a seasonal emergency homeless shelter for adults is hiring both a Full Time Case Manager and a Part Time, Seasonal Case Manager. Job responsibilities would be the same for both positions.

Duties require individual initiative to research and recognize guests' needs and problems, and respond to appropriately with minimal supervision.

Duties include:

- REEN BAY - Plan and implement workshops
- Carry a case load and meet with guests to address goals and barriers
- Accurately record data and enter guest information into records, reports, and WISP
- Adhere to the guidelines set forth in the Rapid Rehousing program.

Qualifications:

Bachelors Degree in Social Work or Human Service field with appropriate job experience.

A more detailed job description for both the Full Time Case Manager position and the Part Time Case Manager position including hours can be viewed at www.stjohnhomelessshelter.org

Please send your cover letter and resume to: awood@sjehs.org

Or Fax to: 920-436-9765

Or mail to: Alexia Wood, SJEHS PO Box 1743, Green Bay, WI 54305 Attn: Case Manager

Please specify which position you are interested in: Full Time or Part Time