

## Outreach Coordinator

Written by GBP Staff  
Friday, 12 December 2014 12:59 -

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GREEN BAY - The Gathering Place, recovery center for those with mental illness and AODA

Position: Outreach Coordinator

Wage: \$12

Hours: 8 per week

Qualifications:

- Identify as a person with lived experience of mental illness
- Be proactive in personal recovery
- Public speaking skills
- Organizational skills
- Computer skills/Microsoft Word and Power Point
- Good oral and written communication skills

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- Valid Driver's license and insured vehicle or ability to arrange for independent travel

### **Essential Functions:**

- Reach out to those with mental illness/AODA throughout the greater Green Bay community
- Make community connections
- Give educational presentations about mental illness and The Gathering Place organization
- Embrace the mission of The Gathering Place
- Increase the visibility of The Gathering Place
- Utilize marketing tools: brochures, newsletters, Facebook and website
- Bring in new and innovative programs

To apply for this position, call 920-430-9187 for an application. Application due January 9, 2015

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Please submit an application, letter of Interest and resume by Friday, January 9, 2015 to:

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Susan Mader, MSSW

Executive Director

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