

Program Support Staff (2 positions)

Written by House of Hope green bay
Friday, 24 October 2014 11:08 -



GREEN BAY - House of Hope is looking to fill a part time program support staff position for evening and weekend hours and a full time 3rd shift program support staff position.

The qualified candidate must have a high school diploma, however, an undergraduate degree and/or direct experience in Social Work, Psychology, Human Services, Human Development or related field is beneficial. Candidates should have appropriate interpersonal/communication skills to work with diverse clientele, a strong work ethic, and the ability and flexibility to handle a variety of projects and tasks as they arise. Appropriate confidentiality and boundaries with clients are a must. Also, candidates should have the ability to maintain flexible work hours and must have a valid driver's license for the State of Wisconsin.

The Program Support Staff position is responsible for the supervision and care of the residents and children at the House of Hope. The ideal candidate will have passion and enthusiasm for working with people and the ability to maintain positive relationships with Clients, Staff, Volunteers, Community Groups and Organizations. A full position description can be found online at www.houseofhopegb.org

Interested candidates can send a cover letter, resume, and references to:

Shannon.wienandt@houseofhopegb.org

House of Hope

Attn: Shannon Wienandt

1660 Christiana Street Green Bay, WI 54303

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